



VISTA TEAM LEADER – DISASTER PREPAREDNESS & RECOVERY 1-YEAR, FULL-TIME NATIONAL SERVICE POSITION – STARTING NOVEMBER 2008

New York Disaster Interfaith Services (NYDIS) is a non-profit, faith-based federation of service providers and charitable organizations that work in partnership to provide disaster readiness, response, and recovery services to New York City. We are currently seeking a VISTA Leader to provide peer support, resources, and assistance for a multi-site VISTA program, which engages members at NYDIS and partnering sub-sites in capacity-building activities that enhance and expand faith-based disaster human services for low-income communities. The VISTA Leader will serve for one year at our office adjacent to the World Trade Center site in Lower Manhattan.

AmeriCorps*VISTA (Volunteers in Service to America) is a national service program in which members devote a year of their lives to capacity-building projects that help low-income, underserved populations throughout the United States. It's a wonderful opportunity to give back and serve communities in need.

Duties include:

- Support NYDIS and its sub-sites in their efforts to recruit and train VISTA members, thus promoting leadership development within the national service field
- Assist in all processes related to project progress reporting
- Provide mentoring, peer support, and resources for the VISTA members in order to create a work community in which VISTA members know how to help themselves and cooperatively help each other
- Ensure quality control between all sites by enhancing and expanding inter-site coordination and communication

Qualifications include:

- Requirement that the applicant has already successfully completed a year of service as a VISTA member
- At least a B.A. or B.S. degree or significant work experience
- Must be a citizen or legal permanent resident of the United States
- Willingness to commit to a year of full-time national service without outside commitments
- Excellent organizational skills and attention to detail
- Leadership experience and skills with the ability to juggle multiple tasks at the same time
- Exceptional written and oral communication skills
- Familiarity and experience with faith communities and/or disaster relief agencies preferred
- Comfortable working with diverse communities and individuals in a “team” environment

VISTA Leader benefits for 2008 include: \$1060 monthly living allowance, healthcare benefits, optional life insurance, student loan deferment/forbearance, project-related transportation benefits (monthly NYC transportation pass – MetroCard), childcare subsidies, relocation allowance, and training opportunities. Leaders completing service qualify for a \$4,725 education award or a \$2,400 cash stipend.

APPLICATION DEADLINE: OCTOBER 10, 2008

TO APPLY, PLEASE COMPLETE STEPS 1 AND 2 BELOW:

- 1) **Submit Online Application:** Go to <https://my.americorps.gov/mp/listing/publicRequestSearch.do> and search for “New York Disaster Interfaith Services” under “Program Name”
- 2) **Email Cover Letter and Resume to** jobs@nydis.org

All qualified candidates should apply – candidates from ethnic and religious minorities are strongly encouraged to apply. NYDIS does not discriminate against any individual or group for reasons of age, color, creed, culture, gender, marital status, mental or physical disability, national origin, race, or sexual orientation.